

**Saint Agatha Home and School Association
Executive Board 2011-2012**

Wednesday, January 18, 2011

Attending:

Joan Mastell, George Kuntz, Kelly Mitchell, Elizabeth Hoover, Autumn O'Brien, Karen Spain-Blunk, Sally Hackett

Additional Copies to: Father Dan Ochs, Nick Moore, Steve Druhan, Brian Ritchie, Katie Nyhus

1. Opening Prayer – George

2. Introduction of Guest – Katie Nyhus, Wildcat Auction Chair

3. November minutes – Sally Hackett

- The following corrections were made to the November minutes.
 - “Stationary” misspelled and should be spelled “stationery”
 - # 9, 3rd bullet line 4 Sandy manages for other school income to the school budget (not tuition assistance)
- Karen made a motion to accept the revised minutes for November’s meeting. Elizabeth seconded the motion. The revised November minutes were approved.

4. Treasurer’s Report- Elizabeth Hoover

- Money from box top collection came in; this was the first of three times this year. We are ahead compared to last year.
- Cake bingo receipts have started to come in for reimbursements.
- Magazine sale numbers are in. This year was slightly less than last year, but because of the Innsbrook sale over-performance we are still on track.
- Staff Christmas gifts ended up being ok.
- We received a big check from City Barbecue but we had to give money back, so it will move out from Restaurant fundraiser account.
- Next week the spirit dinner will be at Raising Cains, followed by Carsonies on Feb. 9th. Would Rotolos be interested in having a fundraiser? Another location idea is Loops in Grandview.
- Autumn will do the Restaurant fundraisers for next year, and she will plan the whole year ahead so that the events can be on the school calendar. (Deadline for the school calendar is August 1).
- Spirit Shop expenses are up because of the sweatshirt order for the 8th grade sweatshirts. Profits are now going toward next year’s 8th grade trip.

Elizabeth will create a new account and sort that out with Jayn Warner to determine how much is due to the vendor. The Spirit shop needs to be credited for the cost of those sweatshirts. Original bills were going to Sandy Menduni. January 3rd a check was written. There have been no purchases for Spirit Shop since the Fall because they are trying to sell down the merchandise they have. In the future, 8th grade trip sale revenues and expenses should not go through HSA because it is a fundraiser, and not just a cash outlay.

- Karen suggested the Spirit Shop purchase red Fleece jackets with S.A on them.
- Science money was deposited. Middle school programs have not been set up and have not been paid yet. \$2000 came in as a deposit to pay for COSI, science night, medals, and ohio nature education. Autumn asked that at end of year, if middle school doesn't do the roller coaster science event, HSA should make sure money stays in the science budget to do it in the fall.

5. Principal's Report – Joan Mastell

- Enrollment Night is Monday, January 30th 7:00-8:30. All children of HSA and School Board members are asked to give tours of the building. The format will be 10-15 minutes of stations. Val Huffman, Lori Valachovic, & Steve Druhan each will speak. There will be a brochure there about the auction. Paul Glass is in charge of refreshments.
- PR committee will submit a half-page ad for the Suburban News. There was a large color ad for St. Brendans published there, and St. Timothy had nice ad on back of Catholic Times
- Wellness Wednesday went well. Julie Dallas took lead for this event.
- Alumni Association is growing and the information is getting onto a database.
- Directory cost a little over \$200, which is under budget.
- Feb 1st Northwest counselor is coming.
- Service Projects.
 - K and 3 are buddies.
 - Grades 1, 4, & 7 are making blankets for meals on wheels recipients. Students noticed that there are dogs and cats in the homes and recipients give half the food to cats and dogs. They

would like to add dog and cat food to meals on wheels programs.

- Jacob Faehnle is back at school after his illness. If there is a need to generate funds to cover his 30-day hospital stay HSA would like to help; Children's Hospital may have already covered this expense. He may need an aide in school. Karen asked if UA will pay for the aide, but no one was sure. Joan is recommending that Lori Feyko be with Jacob all day.
- Joan reported that we need four student and two teacher laptops as soon as possible, so computer tech budget will be used up.
- Music expenses were over budget this year since we bought more instruments, but religion will under so overall financially it will be at a wash.
- Restricted for school improvements. We have two estimates for wireless internet service: one for \$18,000 and another for \$20,000.
- Copier
 - Karen's contact no longer works with Gordon Flesch, but she would still like us to use Gordon Flesch.
 - Steve Deedrick from central purchasing at the diocese recommends the MOM 6055.
 - George recommends the lowest monthly operating cost option.
 - We expect a new copier to last 5 years.
 - Joan will check Consumer Reports to see if there is a recommendation there.
 - Would Gordon Flesch sell a Canon ImageRunner 6055 below 10k?
 - Can we still get a better deal on our existing copier?
 - MOM and Gordon Flesch will annualize the service costs to make it easier to compare apples to apples.
 - Joan will follow up with more details via e-mail to resolve the issue.

6. Old Business

- National Education Catholic Teacher of the Year – Unfortunately, our nominee was not selected.
- It is time for St. Agatha to apply for the Blue Ribbon Award again. Joan reported she was told that there have never been so many applications for non-public schools. Several schools were close to winning the award this year, and if they meet criteria, they will get the award next year. Joan said this gives St. Agatha a one-year reprieve on the application process.

- Gym Floor
 - The safety of the gym floor continues to be a concern of parents.
 - In the past, we have looked into a product that would make the floor less slippery. That product didn't work and was expensive.
 - The floor is also popping up in the middle.
 - A "No street shoes" sign has been posted.
 - If St Agatha does invest in a new floor, we have a red plastic roll to cover the floor.
 - This topic should be a leadership meeting conversation on the 26th.

7. New Business

- Wildcat Auction – Katie Nyhus
 - Budget is 30k. Profit goal 70k. This year we are trying to reduce costs.
 - This year has more committees and we're developing a succession plan for committee chairs.
 - Ticket price was \$40 last year and is \$50 this year. There will be no response card in the actual invitation; guests will be referred to the auction website to purchase tickets or call Kelly Hall.
 - The actual cost is \$75 per person cost to come to auction, but ticket price remains much lower.
 - Food = 1/3 of budget (not including drinks) .
 - We will offer a Friday discount if guests purchase a table of 10.
 - Room layout will be different than in years past.
 - Entertainment is a DJ and music. DJ will have a platform with 4-50" TVs inside of the bar. The DJ is bringing the sound system of 10 speakers. Perimeter of the room will have auction projects. There will be auction spotters in each corner to keep the evening moving. Bars will close for auction.
 - Berwick and DiPaolos are doing the food. Rich DiPaolo and Luciana Ramsey have worked out a menu for both nights.
 - Albert Siegrist – a St. Agatha Alum and Bath & Body Works Executive is helping with the decorations.
 - The Volunteers Committee is doing well at recruiting and assigning volunteers. They still have a need for volunteers Saturday night.
 - Class projects each have a budget of \$200. There will be separate forms for redemption on separate color paper for class projects. Takeaways will be offered when appropriate.
 - Chinese baskets start procuring items one month before the event.
 - Lime green envelopes, and invitations will be printed to go out February 1st
 - Marketing to the school families will go out next week..
 - Dan Fronk requested a change in the donor recognition name to "The Fronk Family" from "Dancor."
 - Donation letters will be stamped tomorrow.

- We are soliciting corporate donors this year.
- **Friday night needs HSA support.**
 - JoEllen Siegrist will be honored.
 - This event will be an Alumni night.
 - Wildcat Wednesday News requesting addresses has been effective.
 - The Friday Night event needs from HSA:
 1. 70's themed Flower for Joellen not carnations.
 2. Guestbook.
 3. Say a few words about her.
 4. Gift from the school / HSA Her bench is out by the bench. (pencil sketch of bench by door.) The words on her locket.
 5. Share a story some way.
 6. Photographer.
 - Kelly made a motion to have HSA decide to whom to honor a year ahead of time to be able to publicize that information early.
- Friday of the auction will be a dress down day for students to wear 70's attire to school.
- New programs this year: Gift of the Heart and Fund the Need to offset the costs of I pads and Wireless Internet among other things.
- 20k in live auction items are not coming back this year (Brown party, Hocking Hills)
- Tuition raffle – In the past the auction pays \$3900 for this portion, makes \$500. This year there will be a 50/50 raffle toward tuition assistance instead.
- Attendees can also pay for a ticket for a dress down day May 1st.
- Autumn made a motion 8th grade clap out after last mass. Sally seconded.
- Cake Bingo is January 27th
- Spirit dinners next 2 scheduled. Jan 26th, February 9th.
- Spirit of St. Agatha award selection process is coming up.

10. Closing Prayer – Karen Blunk

Respectfully submitted,

Sally Hackett